

Now Available!

# Georgia Health Science Educator Workshop & Toolkit

HomeTown Health, in partnership with the Georgia Department of Education, is pleased to offer professional development training for healthcare science teachers on building a relationship with their local hospital and other healthcare partners. This important training is available online, on-demand, for teachers to use as a part of post-planning or in preparation for the upcoming year. The program is available at no cost to Georgia Healthcare Science teachers through state funding.

## Partnering for the Future of Healthcare: 2021 and Beyond

### Part 1: Leading a Local Partnership Meeting (0.2 IACET CEUs)

#### 45 mins Introductions and Welcome: The Goal of Partnership

**Lisa Carhuff**, Program Manager-HomeTown Health

In this session, Lisa Carhuff will welcome attendees and discuss the goals and purpose of the meeting. Lisa will discuss the need for developing partnerships between hospitals and schools, and share resources for participants.

#### 60 mins Moderating a Partnership Meeting (Toolkit Review)

**Lisa Carhuff and Jennie Price**, Director of Business Development - HomeTown Health

In this session, members of the HomeTown Health team will provide a walk-through of the Partnership Meeting Toolkit, designed for the local educator moderating or facilitating a community partnership meeting.

### Part 2: Leveraging Resources (0.1 IACET CEUs)

#### 24 mins Leveraging State and Department of Education Resources, and Leveraging your Industry Certification to Build Partnerships

**Sandra Martin**, Program Specialist, Career, Technical and Agricultural Education-Georgia Department of Education with **Sharon Norman**, HSEIC Program Consultant - Healthcare Science Industry Certification Program

Healthcare Science Technology Education programs are designed to provide students the opportunity to explore careers in healthcare, and the state's CTAE program provides resources for educators, their tour guides, as they take that journey. In this session, Sandra Martin will review resources and ideas for developing a strong, local program in communities. In addition, Sharon Norman will discuss the value of the Industry Certification in developing partnerships with providers at the local level, and how partnership is incorporated into the certification program.

#### 46 mins Local and Regional Partner Panel

**Lisa Carhuff** (moderator) with partnership panel

There could be valuable partners for your Health Science Program right in your own backyard, including your local AHEC, Worksource Groups, and Public Health, as well as private or nonprofit organizations such as Global Partnership for Telehealth. In this session, Lisa Carhuff will introduce and discuss with a panel of state partners how partnership with other healthcare organizations can benefit a school's program, and aid in the development of future workforce.

#### 9 mins Closing & Additional Resources

**Meghan Williams**, Customer Relations Coordinator, HomeTown Health

In this session, Meghan Williams will provide an update from the hospital Human Resources perspective on skillsets and hiring practices, along with an overview of resources available to educators through HomeTown Health and HTHU.net that are built to address these needs and serve your students.

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## Local Partnership Meeting: Moderator Toolkit & Resources

This toolkit is intended to walk local educators through the process of preparing for, hosting and facilitating a local partnership planning meeting. It can be used to initiate workgroups or partnerships, as well as a format to “check-in” with pre-established groups on an annual basis. The goal of a partnership meeting is to build successful and sustainable partnerships that best prepare the student, and help to keep the pipeline of future workforce filled. Utilizing best practices for strategic planning, the editable toolkit is meant to facilitate participation and input from all parties involved, and leave the group with clear action items that meet the needs of all involved.

The Toolkit includes:

- **Pre-Planning & Meeting Setup Materials**, including Sample Agenda and a Planning for Productive Initial Meeting Tip Sheet
- **Meeting Day Hosting Resources**, including Moderator PPT Template, Partnership Action Plan Template, Identifying Common Outcomes, School Partner Detail Form, Partner Inventory Form, Visioning Process Guide, and several Pre-Recorded Videos for Utilization During Your Meetings - see 'Meeting Moderator Sample Agenda' below.
- **Post-Meeting Materials**, including Partner Check-In Meeting Agenda & Minutes Template, and a Planning for Productive Partnership Meeting Tip Sheet

### Meeting Moderator’s Sample Agenda & Resources

	Length	Agenda	Led by:
<b>Welcome and Introduction</b>			
<b>Part I:</b>	20 minutes	Introductions and Welcome: The Goal of Partnership	Meeting Moderator
<b>The National, State and Student Perspective</b>			
<b>Part II:</b>	15 minutes	An National Industry Perspective: Partnerships that Prepare for What’s Ahead (VIDEO RECORDING)	Lisa Carhuff, HomeTown Health
	10 minutes	A Picture of Success in Georgia (VIDEO RECORDING)	Sandra Martin, Program Specialist, CTAE -GA Department of Education
	10 mins	Local Partner Introductions	Invited local partners
	10 mins	Feedback and Discussion	
<b>Part III:</b>		<b>Participant Needs &amp; Benefits Discussion Activity (Whiteboard Activity)</b>	Meeting Moderator
	15 minutes	The Need for Partnerships - The Teacher's Perspective	Local Teachers
	15 minutes	The Need for Partnerships- The Hospital's Perspective	Hospital and other Healthcare Partners
	15 minutes	The Need for Partnerships - Your Student's Perspective	Current or Former Student
	10 mins	Break	
<b>Legal &amp; HR Considerations</b>			
<b>Part III:</b>	45 minutes	Students in the Healthcare Facility: Understanding and Overcoming the Legal & Compliance Roadblocks (VIDEO RECORDING)	Michele Madison - Morris, Manning & Martin, LLP
	10 mins	Feedback and Discussion: Other Challenges and Hurdles	Meeting Moderator
<b>Visioning and Planning Activity</b>			
<b>Part V:</b>	10 mins	Ongoing Partnership Check-Ups: Building & Maintaining the Relationship	Meeting Moderator
	15 mins	A Vision for the Future - Group Visioning Activity	
	30 mins	Action Items and Goal Setting	
<b>Resources and Relationships</b>			
<b>Part IV:</b>	10 mins	Closing & Thanking Partners	Meeting Moderator

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## Other Professional Development Training

### 120 mins **Best Practices for Facilitation of Meetings**

**Lisa Carhuff**, Program Manager -  
HomeTown Health

*0.2 IACET CEUs/ 2 credit hours*

When your responsibilities include leading a team or task force, conducting meetings, and facilitating group decision making, but you don't have formal authority, it can be a challenge. However, there are key skills that can help you in engaging participants, and key components required to achieve successful outcomes in your role as facilitator. The first hour of this program will provide training on the power of the facilitator and how best to prepare for meetings. The second half of the training will be focused on tools to utilize in team or group facilitation, such as ground rules, parking boards, checkpoints, and other helpful practices.

#### **Learning Outcomes**

*After attending this presentation, attendee will be able to:*

- Define facilitation.
- Recall when a facilitated session should be used.
- Identify the "5 Ps" of preparation.
- Describe the "effective decisions" formula.
- Recall the meeting enhancers you can start with NOW.
- Identify the five components required for successful team facilitation.
- Describe the use of ground rules.
- Recall three standard parking boards.
- Describe the process of focusing the group using checkpoints.

### 60 mins **Students in the Healthcare Facility: Understanding and Overcoming the Legal & Compliance Roadblocks**

**Michele Madison**, Partner -  
Morris, Manning & Martin, LLP

*0.1 IACET CEUs/ 1 credit hour*

Partnering with area schools and students is an opportunity for a hospital to help develop relationships with your future workforce in areas of need. However, hospitals often have legitimate areas of concern over liability, safety and compliance that can prevent or lessen these experiences from occurring. In this session, Michele Madison with Morris, Manning and Martin will discuss the legal and compliance roadblocks that hospitals should address to properly manage having students in their healthcare facility. *Michele Madison is a partner at Morris, Manning & Martin and serves in the firm's Healthcare Practice, where she provides general legal advice to health systems in various regulatory and business matters. She also works with information technology companies and advises clients on compliance with regulations and industry standards. She is a graduate of Georgia State University and The University of Georgia School of Law.*

#### **Learning Outcomes**

*After attending this presentation, attendee will be able to:*

- Identify the top areas of concern for hospitals working with students in their facility
- Describe solutions that help to welcome students into a workplace of compliance

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## Other Professional Development Training

### 60 mins **Dentistry: Fundamental Skills for the Future**

0.1 IACET CEUs/1 credit hours

This professional exploration course is intended for individuals interested in a career in dentistry, and for current healthcare providers wanting to learn more about the role of dental care within the care continuum. Part 1 will discuss dental care as an evolving profession, and the context for patient-centered care within the healthcare continuum. Part 2 will review the fundamental skills required for healthcare providers in dentistry.

#### Learning Outcomes

By the end of this course, you should be able to:

- Describe the traditional scope of practice for dentistry services.
- Describe the pathways of education and licensure for dentists and related allied providers
- Describe how dental care fits into the continuum of healthcare providers
- Describe how dentistry is changing and trends in dental care services
- Identify and describe the structures and the anatomy of a tooth.
- Identify and explain teeth using the universal/national numbering system and the federation Dentaire international system.
- Describe how to chart conditions of the teeth.
- Identify dental instruments and prepare dental trays.
- Describe elements of proper brushing and flossing techniques.

### 60 mins **Mandatory Reporting in Healthcare: Mental, Physical, & Sexual Abuse**

George Reinhardt, Partner -  
Morris, Manning & Martin, LLP

0.1 IACET CEUs/ 1 credit hour

Most states in the United States have enacted mandatory reporting laws, which require the reporting of specified injuries and wounds, suspected abuse or domestic violence for individuals being treated by a health care professional. Who is considered a mandatory reporter, when are providers required to report, and how can they meet this duty? These questions, and more, will be addressed in this important course. It will discuss common circumstances healthcare professionals may face, and how organizations should address this through policy and practice. It will also address commonly asked questions regarding obligations and resources available to professionals and to victims of abuse or of human trafficking.

#### Learning Outcomes

By the end of this course, you should be able to:

- Describe the obligations and duties involved in mandatory reporting within healthcare
- Describe common practices for healthcare organizations to address these obligations
- Identify signs and symptoms of potential abuse or human trafficking in patients
- Recall resources available to assist providers and patients in the case of abuse

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## Other Professional Development Training

### 150 mins Cultural Diversity in Healthcare

0.2 IACET CEUs/2 credit hours

According to Geri-Ann Galanti, PhD, cultural competency is a goal of most health care institutions. However, achieving this goal in today's healthcare environment, filled with diverse patient and provider populations, is no easy task. The aim of this course is to address how cultural competency can be achieved for everyone in healthcare. The course is interactive and task-based, leading learners through a series of activities to help them explore culture, stereotypes, generalizing and how these can impact the quality of care.

#### Learning Outcomes

Upon completion of this course, student will be able to:

- Recognize the difference between generalizing and stereotyping ethnic groups.
- Explain how ethnic groups regard healthcare differently.
- Employ methods of treating people from other ethnic groups with sensitivity.
- Analyze how a lack of understanding of ethnic diversity can impact patient care.

### 95 mins Infection Control Course Bundle

**Infection Control: The Basics** (30 mins, 0.1 IACET CEUs/ 1 credit hour)

All healthcare workers need to know how to prevent and control diseases. The Occupational Safety and Health Administration and The Joint Commission require training to ensure that all personnel can protect themselves from exposure to infectious agents. The goal of your facility is to prevent exposure and spread of infections to patients, visitors, volunteers, contractors, students, and staff.

#### Learning Outcomes

Upon completion of this course, you will be able to:

- Identify hazards of infectious diseases in the workplace and tactics to reduce exposure.
- Recognize major infectious diseases that may be present in your facility.

**Infection Control: Personal Protective Equipment** (20 mins)

OSHA requires employers to use personal protective equipment (PPE) to reduce employee exposure to hazards. PPE is designed to protect you from serious workplace illnesses. This lesson outlines how to protect yourself from exposure to infectious materials by utilizing the proper personal protective equipment on the job. *Based upon The Joint Commission International Center for Patient Safety.*

#### Learning Outcomes

Upon completion of this course, you will be able to:

- Select and use proper personal protective equipment.
- Remove and dispose of personal protective equipment properly.

**Infection Control Plan** (45 mins, 0.1 CEU credit/1 credit hour)

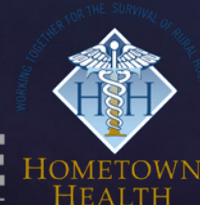
All healthcare personnel are required to know how to prevent and control diseases. By being familiar with the controls put in place at your facility and being able to apply the controls available, you will play a major role in disease prevention. This course outlines your facility's infection control plan, which emphasizes the proper tactics to minimize exposures and provides information about what to do if accidental exposures occur.

#### Learning Outcomes

- Upon completion of this course, you will be able to:
- Apply safe work practices and hand hygiene techniques.
- Recognize biohazard signs.
- Select the correct actions to take in the event of accidental exposure.

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## Instructions for Accessing Training and the Toolkit

### First Time Users on HTHU.net

1. Visit [www.hthu.net](http://www.hthu.net).
2. Click on LOGIN button on the top right side of the screen.
3. Then, click on the "REGISTER NOW!" button.
3. Complete the registration form, being sure to select "Georgia Healthcare Science Educator" in the "Your Organization" dropdown menu.

### To Access the Virtual Workshop and Toolkit

1. Once logged in, to access your grant materials, [www.hthu.net/gateacherpartnership21](http://www.hthu.net/gateacherpartnership21).
  2. Scroll down to see the program titles, and then click any available links to register or enroll.
- Note: If you are logged in, you should be able to access the materials at no charge.*

### Didn't Finish? Returning to Your Course(s)

1. Return to [www.hthu.net/gateacherpartnership21](http://www.hthu.net/gateacherpartnership21)
2. Click on the blue LOGIN button on top right.
3. Enter your username/password.
4. Scroll down to the "MY Items" box on your dashboard.
5. Click blue play/launch button to pick up where you left off.

Questions? Need further assistance? For technical support, please email [hthtech@hometownhealthonline.com](mailto:hthtech@hometownhealthonline.com).

## Continuing Education Information

As an IACET Authorized Provider, HomeTown Health, LLC offers CEUs for its programs that qualify under the ANSI/IACET Standard. HomeTown Health, LLC is authorized by IACET to offer:

- **Partnering for the Future of Healthcare: 2021 and Beyond:** 0.3 IACET CEUs
- **Best Practices for Facilitation of Meetings:** 0.2 IACET CEUs
- **Understanding and Overcoming the Legal & Compliance Roadblocks - Students in the Healthcare Facility:** 0.1 IACET CEUs
- **Dentistry: Fundamental Skills for the Future:** 0.1 IACET CEUs
- **Cultural Diversity in Healthcare Course:** 0.2 IACET CEUs
- **Infection Control Bundle:** 0.2 IACET CEUs
- **Mandatory Reporting in Healthcare: Mental, Physical, & Sexual Abuse:** 0.1 IACET CEUs

### Learning Outcome Conditions:

In order to obtain these units, you must:

- Attend webinar/view recording in its entirety within 30 days
- Pass online quiz with 80% or better
- Complete webinar evaluation

**Questions about IACET CEUs?** Please contact Evelyn Leadbetter at [evelyn.leadbetter@hometownhealthonline.com](mailto:evelyn.leadbetter@hometownhealthonline.com).



### Who Recognizes IACET Accreditation?

Numerous organizations, including the Georgia Board of Nursing, accept the IACET CEU. The IACET.org website provides a list of companies, regulatory boards and organizations that have been reported to accept the IACET CEU credit. This list is not exhaustive, nor does it guarantee that an IACET CEU will automatically be accepted. CEUs may be subject to additional review by that specific company, board, or organization.

### CE Broker Information

IACET CEUs earned for completing these courses can be submitted for recognition of CEU Credit by CE Broker. Please be sure to include your license number on the top of your CEU Form if you'd like HomeTown Health to submit your CEUs from this event on your behalf through CEBroker.

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