

Assessment Information Sheet

Cluster Area: Health Science

Career Pathway: Health Informatics/Health Information Management – Medical Office	Students must successfully pass the following three courses in order to sit for the End-of-Pathway Assessment: <ul style="list-style-type: none"> ● 25.52100 Introduction to Healthcare Science ● 25.44000 Essentials of Healthcare ● 25.49700 Health Information Management – Medical Office
Credentialing Exam:	Certified Healthcare Hospitality Specialist (CHHS)
Testing Agency:	HomeTown Health University (an IACET authorized provider) www.hthu.net
Exam Blueprint:	To view the skills that will be tested on this exam, go to the following link: http://hthu.net/site/wp-content/uploads/2014/09/CHHS-Business-office-Certification-Info-Sheet.pdf
Exam Cost:	108.00
Duration of Exam:	Certification Course: 3-5 hours Final Exam: Allow up to 90 minutes
Number of Questions:	Final Exam: 20 questions
Exam Cut-Score:	End of Module Exams: 80% Final Exam: 80%
Test Ordering Information:	<p>This certification course is online and will take 2-4 hours. This course consists of eight modules:</p> <ol style="list-style-type: none"> 1. Customer Service and You 2. Telephone Etiquette 3. Advanced Customer Service 4. Dealing with the Difficult 5. HIPAA Privacy 6. HIPAA Security 7. Spiritual Care 8. What is HCAHPS? <p>After each of the above modules, students will be required to take an end of module quiz/exam. Students must successfully score 80% on each end of module exam and 80% on the final exam in order to become a Certified Healthcare Hospitality Specialist.</p> <p>To enroll students in the course, go to the following link, and click on “buy” in the box on the upper right side of web page:</p>

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	<p>http://www.nationalschoolofappliedtelehealth.org/oltpublish/site/program.do?dispatch=showCourseSession&id=dbfff052-5e06-11e4-bc5a-00163e0054ca</p> <p>An account will need to be created for each student. Students will need a valid email address. Once accounts are established, the online course can be purchased.</p>
Proctoring Guidelines:	This exam should be given in a structured proctored environment in a high school lab.
Testing Format:	Online
Required Computer Software Specifications:	Go to the following link to see the technical requirements for dispensing the on-line course and exam: http://hthu.net/technical-requirements/
Test Availability:	Year round availability
Testing Agency Contact:	Kristy Thomson, Director of Education, HTHU.net Phone: (561) 339-5081 kristy.thomson@hometownhealthonline.com
GaDOE Contact for Credentialing:	Name: Mamie Hanson Telephone Number: (404) 657-6279 Email: mhanson@doe.k12.ga.us
GaDOE Contact for Curriculum Area:	Name: Phyllis Johnson Telephone Number: (404) 463-6404 Email: pjohnson@doe.k12.ga.us