“Given Canada’s experience of a 23 to 50 percent decrease in coder productivity during their ICD-10 conversion, HomeTown Health saw the need to develop an affordable ICD-10 Survival Kit and Readiness Program to help keep Georgia’s rural hospitals running smoothly and effectively during and after the ICD-10 conversion on 10-1-2014,” said HTH CEO Jimmy Lewis.

The HomeTown Health ICD-10 Survival Training Program is a collaboration of industry experts offering hands on training, a monthly webinar and to-do list with group Q & A, a 2-day Coding Boot Camp with access to Coding Simulation Technology, 30 hours of Role-based Education by HCCS and progress tracked with Project Management Software & Support to ensure your hospital’s smooth transition to ICD-10.

In response to the urgent need, HomeTown Health will deliver the following services to its subscribing hospitals beginning April 2013 through November 2014:

**HomeTown Health ICD-10 Survival Program Subscription Includes:**
1) ICD-10 Education - 5 tracks of Role-Based Training by HCCS
2) ICD-10 Readiness Assessment / Gap Analysis
3) Monthly ICD-10 Webinars
4) Monthly ICD-10 Implementation Checklist
5) ICD-10 Project Management & Support by Tyler Wallace, PM Specialist
6) ICD-10 Boot Camp with Coding Simulation in Fall of 2013
7) ICD-10 Team Development & Training
8) Policy & Procedure / Oversight by Morris, Manning & Martin

**TIMELINE**

ICD-10 Survival Program Subscription will begin April 2013 and will conclude Nov 30, 2014

**Activity Timeline**
- **Education and Training:** April 2013 – November 2014
- **Planning and Assessment:** August 2013 – January 2013
- **Implementation Activities (gap analysis, design, development, internal testing):** January 2013 – January 2014
- **External Testing:** January 2014 – September 2014
- **Compliance Date:** October 1, 2014
5 TRACKS OF ROLE-BASED EDUCATION FROM HCCS:

- **ICD 10 Introduction**: All staff should and must attend
  - Explanation of ICD 10, Benefits/Goals, Expectations, Deadlines

Time expectation: 45 minute to 1 hour plus 15 min for test.  
Up to 3 separate sessions to allow for time constraints of attendees.

**Track 1**: Nurses, Coders, Transcriptionists, Radiology, Lab, Case Management, U/R
- ICD History; ICD 10 basics; Comparison to ICD 9; ICD 10 structure and format; Conventions and Guidelines.  
- Medical Terminology  
- Basic Anatomy and Physiology  
- Advanced Anatomy and Physiology

Location: Online Webinar and available online at [www.hthu.net](http://www.hthu.net) in School of Coding  
Time expectation: 45 minute to 1 hour plus 15 min for test for each class; we need four classes to cover this subject. Up to 3 separate complete sessions to allow for time constraints of attendees.

**Track 2**: Nurses, Coders, Transcriptionists, Radiology, Lab, Case Management, U/R
- ICD History; ICD 10 basics; Comparison to ICD 9; ICD 10 structure and format; Conventions and Guidelines.  
- Advanced Anatomy and Physiology

Location: Online Webinar and available online at [www.hthu.net](http://www.hthu.net) in School of Coding  
Time expectation: 45 minute to 1 hour plus 15 min for test for each class; we need 4 classes to cover this subject. Up to 3 separate complete sessions to allow for time constraints of attendees.

**Track 3**: Physicians, Nurses, Case Management, U/R Committee, Coders, HIM Staff
- ICD History; ICD 10 basics; Comparison to ICD 9; ICD 10 structure and format; Conventions and Guidelines.  
- CDI: What’s in it for me? Provider and facility profiling; Value based purchasing of Healthcare  
- CDI: OP and IP documentation Tips under ICD 10  
- CDI: Comparison of documentation of common diagnoses under ICD 19 and ICD 10

Location: Online Webinar and available online at [www.hthu.net](http://www.hthu.net) in School of Coding  
Time expectation: 45 minute to 1 hour plus 15 min for test for each class; we need 2 to 3 classes to cover this subject. Up to 3 separate complete sessions to allow for time constraints of attendees.

**Track 4**: Coders, HIM Staff, Case Management, Utilization Review, Business Office/Finance, Administration
- ICD History; ICD 10 basics; Comparison to ICD 9; ICD 10 structure and format; Conventions and Guidelines.  

• Financial Implications and Reimbursement under ICD 10
• Assess ICD 10 impact on claims processing and productivity
• Identifying front-end edits based on the new ICD 10 code logic
• Develop action plans for post implementation payment issues (includes cross-walking both coding systems)
• Assess ICD 10 impact on both the inpatient and outpatient revenue cycles
• Update medical necessity coverage determination policies

Location: Online Webinar and available online at www.hthu.net in School of Coding
Time expectation: 45 minute to 1 hour plus 15 min for test for each class; we need 2 to 3 classes to cover this subject. Up to 3 separate complete sessions to allow for time constraints of attendees.

Track 5: HIM staff, UR committee, Coders, Business Office

• ICD History; ICD 10 basics; Comparison to ICD 9; ICD 10 structure and format; Conventions and Guidelines.
• Coding Essentials for ICD 10
• Assess ICD 10 impact on both internal and external review criteria
• Assess impact on Trauma Registries, Tumor Registries, and other clinical research provided to external agencies.
• Training clinic staff and coders in basic ICD-10-CM coding (ICD-10-PCS if necessary)

Location: Online Webinar and available online at www.hthu.net in School of Coding
Time expectation: 45 minute to 1 hour plus 15 min for test for each class; we need 2 to 3 classes to cover this subject. Up to 3 separate complete sessions to allow for time constraints of attendees.

WHO SHOULD ATTEND WHICH TRACK?
These are only suggestions and anyone can attend any track if they feel they will benefit from the info provided. There will be a short test after every session for every topic in each track.

• ICD 10 Introduction: All should and must attend
  • Track 1: Nurses, coders, Transcriptionists, Radiology, Lab, Case management, Utilization Review
  • Track 2: Nurses, coders, Transcriptionists, Radiology, Lab, Case management, Utilization Review
  • Track 3: Physicians, Nurses, Case Management, Utilization Review Committee, Coders, HIM Staff
  • Track 4: HIM Staff, Coders, Case Management, Utilization Review, Business office/Finance, Administration
  • Track 5: HIM staff, UR committee, Coders, Business Office

We understand that ICD-10 is still evolving and we will continuously update our information on every topic presented. We would also recommend refresher sessions every 6 months or so to ensure that attendees maintain a full understanding of every subject.

Webinars and on-site training sessions will be presented by HCCS Director of Medical Consulting Terrance Govender MD, MBBCh, CHBC, C-CDI and HCCS VP Coding Services Lynda Starbuck MS, RHIA, AHIMA Certified ICD-10 Trainer, C-CDI
SMALL JUMPS PROJECT MGMT:

Objectives
Rural hospitals are given a user-friendly project management tool and customer support to achieve compliance by the ICD-10 transition date of October 1, 2014.

In Scope
- Project Management Software:
  - Add / Manage End-Users
  - Deploy customized project plan with attached documentation
  - Hosted on Small Jumps’ Teamwork PM account
- Communication:
  - Deliver Milestone and Risk Assessment reports to local Project Manager and Executive Sponsor monthly
  - Track project progress and escalate threatened deadlines
  - Respond to all inquiries within 24 business hours (Monday – Friday)

Out of Scope
- Projects outside of the ICD-10 conversion
- Coding training materials for ICD-10 conversion
- Hospital site visits
- Vendor negotiations
ICD-10 PROJECT TEAM:

ICD-10 Project Directors:
1) Kathy Whitmire, Managing Director, HomeTown Health
2) 

ICD-10 Coding Educators:
1) Terrance Govender MD, MBBCh, CHBC, C-CDI - HCCS Director of Medical Consulting
2) Lynda Starbuck MS, RHIA, AHIMA Certified ICD-10 Trainer, C-CDI - HCCS VP Coding Services
3) Sherry Milton, RHIA and President of Milton & Associates

Project Management Expert:
1) Tyler Wallace, Owner, Small Jumps Healthcare IT Consulting Firm

Legal Partner:
1) Michelle Madison, Partner & Practicing Attorney at Morris, Manning & Martin Law Firm

ICD-10 SURVIVAL PROGRAM will meet the urgent needs identified by hospitals:

- **HOSPITAL NEED:** Affordable and cost effective ICD-10 solution for rural hospitals
  - **SOLUTION:** Reduce the cost of contracting for ICD-10 services on an individual hospital basis by partnering with industry experts willing to reduce their costs to deliver their services and realize economy of scale by negotiating as a group.

- **HOSPITAL NEED:** System to manage the complex changes and steps to implementation occurring in every dept in the hospital to ensure ICD-10 milestones are complete prior to implementation.
  - **SOLUTION:** Deploy a customized project plan with Project Management Software that will deliver milestone and risk assessment reports to local Project Manager and Executive Sponsor monthly, as well as track project progress and escalate threatened deadlines.

- **HOSPITAL NEED:** Role-Based Education to train staff based on their level of expertise / participation in the ICD-10 implementation
  - **SOLUTION:** 30 hours and 5 tracks of role based training by Healthcare Coding & Consulting Services – HCCS and HTHU School of Coding to be delivered live at a 2-day ICD-10 Boot Camp with Coding Simulation Technology and through web-based training.

- **HOSPITAL NEED:** Readiness Assessment and Gap Analysis
  - **SOLUTION:** ICD-10 Experts will access readiness and develop a work plan to ensure that all steps are complete prior to 10/1/2014.

- **HOSPITAL NEED:** Network with Group in regular meetings to identify best practices and share lessons learned on the 3rd Wednesday at 10am
  - **SOLUTION:** Monthly Webinars will be held for Project Managers to share identified best practices and to review the monthly ICD-10 to-do list with group Q & A.

- **HOSPITAL NEED:** Legal Oversight during ICD-10 transition and implementation
  - **SOLUTION:** Morris, Manning & Martin Law Firm will be providing education and legal oversight to the program.
HomeTown Health, LLC is a network of 60+ rural hospitals in the Southeast and their affiliated healthcare providers, along with 60 best practice business partners who collectively pursue ways to help its members survive in this environment of constant change in reimbursement, operations and technology. HomeTown Health is committed to providing best practice solutions and continuing education and training through research and the continuous improvement of processes for healthcare providers nationwide.

Please contact Kathy Whitmire for more information at 706-491-3493 or email kfw@windstream.net.

Subscription Pricing:
HomeTown Health ICD-10 Survival Training Program Subscription will begin on April 1, 2013 at a cost of $750 per month per participating hospitals with less than 50 beds, payable 30 days in advance on a monthly or quarterly basis through Nov 31, 2014. Non-payment results in termination. CHECK ONE: Invoice our hospital, named below, $750 Monthly _____ or $2250 Quarterly _____.

Disclaimer:
All reasonable steps are taken to assist hospitals in meeting the October 1st, 2014 deadline with minimal impact to the operations of the hospital. Due to various external factors, HomeTown Health and its partners cannot be held liable if the facility does not achieve ICD-10 compliance. These factors can be, but are not limited to: poor cooperation by hospital, technology vendor unprepared to make transition, lack of coder training, incomplete milestones required for compliance, etc.

__________________________________________
HOSPITAL NAME

__________________________________________
Print Name and Title

__________________________________________
Print Contact Email

__________________________________________
Hospital Signature

For HomeTown Health, LLC:

__________________________________________
Kathy Whitmire, Managing Director

__________________________________________
Date: